

# **NORTH BRUNSWICK TOWNSHIP COUNCIL**

## **REORGANIZATION MEETING AGENDA** **25 LINWOOD PLACE** **NORTH BRUNSWICK, NEW JERSEY**

**January 2, 2024**  
**7 p.m.**

1. **Welcome**
2. **Invocation – Rabbi Wolkoff**
3. **Salute to the Flag**
4. **Star Spangled Banner – Tangie Cobb**
5. **Certification of Election: Mayor & Council**
6. **Administration of Oath To:**  
**Francis ‘Mac’ Womack III**  
**Robert ‘Bob’ Davis**  
**Rajesh Mehta**
7. **Call to Order, Roll Call, Sunshine Notice**
8. **Election of Council President/Administration of Oath**  
**Mary Hutchinson**
9. **Resolution/Professional Service Contract/Township Attorney:**
  - a. **1-1.24 Authorizing a PSA with Ronald Gordon, Esq. of the firm Rainone Coughlin Minchello LLC to serve as Municipal Attorney**
10. **Administration of Oath/Township Attorney**  
**Ronald Gordon, Esq.**
11. **Resolutions on Consent Agenda**

### **Professional Services**

- a. **2-1.24 Authorizing a PSA with DeCotiis, Fitzpatrick, Cole & Giblin, LLP to serve as Municipal Labor Counsel**
- b. **3-1.24 Authorizing a PSA with McCarter & English, LLP and McManimon, Scotland & Baumann, LLC to provide Bond Counsel Services**

- c. 4-1.24 Authorizing a PSA with Hoagland, Longo, Moran, Dunst & Doukas, LLP to provide Environmental Legal Services
- d. 5-1.24 Authorizing agreements with Acacia Financial Group Inc. and Phoenix Advisors to provide Financial Advisory Services
- e. 6-1.24 Authorizing a PSA with CME Associates to provide Landscape Architectural Services
- f. 7-1.24 Authorizing a PSA with T&M Associates and CME Associates to provide Mechanical Engineering Services
- g. 8-1.24 Authorizing PSA with Arcari and Iovino Architects, LLC and USA Architects, Planners and Interior Designers Ltd. to provide Architectural Services
- h. 9-1.24 Authorizing a PSA with PKF O'Connor Davies to provide Municipal Auditing Services
- i. 10-1.24 Authorizing a PSA with CME Associates to serve as Municipal Consulting Engineer
- j. 11-1.24 Authorizing a PSA with David P. Lonski of the firm Shamy, Shippers & Lonski, PC to serve as Municipal Prosecutor
- k. 12-1.24 Authorizing a PSA with CME Associates and Colliers Engineering & Design, Inc. to provide Traffic Engineering Services
- l. 13-1.24 Authorizing an agreement with Acrisure, LLC to provide Risk Management Consulting Services
- m. 14-1.24 Authorizing a PSA with Stantec Consulting Services, Inc. to provide Wastewater Collection System Oversight Services for the North Brunswick Wastewater System
- n. 15-1.24 Authorizing agreements with BRB Valuation and Consulting Services and Sockler Realty Services Group Inc. for Appraisal Services
- o. 16-1.24 Authorizing an agreement with CME Associates to provide Water and Wastewater Consulting Services
- p. 17-1.24 Authorizing an agreement with Lexipol, LLC to assist the Police Department in maintaining accreditation from the New Jersey State Association of Chiefs of Police

**Authorize**

- q. 18-1.24 Requesting an extension for the Fiscal Year 2023 Annual Audit

- r. 19-1.24 Authorizing the Tax Assessor to file Tax Appeals on behalf of the Township of North Brunswick
- s. 20-1.24 Designating a Public Agency Compliance Officer in the Township of North Brunswick, County of Middlesex
- t. 21-1.24 Appointing Tax Search Officer
- u. 22-1.24 Authorizing and empowering the Tax Collector of the Township of North Brunswick to cancel Property Tax Refund or Delinquency less than Ten (\$10.00) Dollars
- v. 23-1.24 Authorizing collection of interest for delinquent payment of utility charges
- w. 24-1.24 Authorizing fee for returned checks
- x. 25-1.24 Fixing the interest rate on delinquent taxes
- y. 26-1.24 Establishing a Cash Management Plan and Naming Official Cash Depositories
- z. 27-1.24 Bill List

**Designate**

- aa. 28-1.24 Designating Representatives to the Middlesex County Housing and Development Committee Township of North Brunswick, County of Middlesex
- ab. 29-1.24 Designating Senior Citizen and Disabled Protected Tenancy Officer in the Township of North Brunswick, County of Middlesex
- ac. 30-1.24 Appointing Ralph Andrews Council Representative to the North Brunswick Planning Board
- ad. 31-1.24 Appointments to the Zoning Board of Adjustment of the Township of North Brunswick
- ae. 32-1.24 Appointing individuals and terms of Committee Members to the Board of Health
- af. 33-1.24 Appointing individuals and terms of Committee Members to the Open Space Committee
- ag. 34-1.24 Appointing individuals and terms of Committee Members to the Heritage Day Committee
- ah. 35-1.24 Appointing individuals and terms of Committee Members to the Youth Council Committee

- ai. 36-1.24 Appointing individuals and terms of Committee Members to the Municipal Alliance Committee
- aj. 37-1.24 Appointing individuals and terms of Committee Members to the Citizens Advisory Committee
- ak. 38-1.24 Appointing individuals and terms of Committee Members to the Rent Leveling Board
- al. 39-1.24 Appointing individuals and terms of Committee Members to the Environmental Commission
- am. 40-1.24 Appointing individuals and terms of Committee Members to the September 11 Committee
- an. 41-1.24 Appointing individuals and terms of Committee Members to the Recreation Advisory Committee
- ao. 42-1.24 Appointing a Fund Commissioner and Safety Representative to the Central Jersey Joint Insurance Fund
- ap. 43-1.24 Appointing North Brunswick Fire Department Members
- aq. 44-1.24 Adopting Special Rules of Order for Meetings of Council
- ar. 45-1.24 Authorizing Mayor and Council to enter into Executive Session
- as. 46-1.24 Date, Place and Time of Township Council Meetings
- at. 47-1.24 Designating Official Newspapers for the Calendar Year 2024
- au. 48-1.24 Providing for an "Annual Notice of Meetings" pursuant to Open Public Meetings Law

**Directors/Other Appointments**

- av. 49-1.24 Confirming the Mayoral appointment of Justine Progebin to serve as Business Administrator for the Township of North Brunswick
- aw. 50-1.24 Confirming the Mayoral appointment of Mark Cafferty to serve as Emergency Management Coordinator for the Township of North Brunswick
- ax. 51-1.24 Confirming the Mayoral appointment of Louise Ann Benson to serve as Municipal Department Head for the Department of Parks, Recreation and Community Services
- ay. 52-1.24 Confirming the Mayoral appointment of Michael C. Hritz to serve as Municipal Department Head for the Department of Community Development

az. 53-1.24 **Confirming the Mayoral appointment of Steven R. Bloyed to serve as Municipal Department Head for the Department of Public Works**

**12. Administration of Oath:**

**Justine Progebin – Business Administrator**

**Louise Ann Benson – Municipal Department Head – Parks, Recreation and Community Services**

**Michael C. Hritz – Municipal Department Head – Community Development**

**Steven R. Bloyed – Municipal Department Head- Department of Public Works**

**Michael Lettieri – Fire Chief**

**Salvatore Georgianna – First Assistant Chief**

**Kenneth Graulich – Second Assistant Chief**

**Thomas Lettieri – Chief: Bureau of Fire Prevention**

**13. Public Hearing (15 Minute Session)**

**14. Adjourn**

**15. Benediction - Sami Catovic, Executive Director Of North Brunswick Islamic Center**